



# **FORWARD PLAN**

**1 March 2010 - 28 June 2010**

**Produced By:**

**Democratic Services  
City of York Council  
Guildhall  
York  
YO1 9QN  
Tel No. 01904 551088**

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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated fortnightly on or around the 14<sup>th</sup> and 28<sup>th</sup> of each month and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

## What information does the Forward Plan contain?

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Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What background documents are available
- What consultation will be undertaken prior to a decision being made
- Who you can make representation to, and how
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The implications and level of risk to the Council should the recommendations within the report be accepted
- The wards which will be affected by any decision taken

**If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551088

**EXECUTIVE FORWARD PLAN**  
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## FORWARD PLAN ITEM

**Meeting:** Executive Member for City Strategy

**Meeting Date:** 02/03/10

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** 2010/2011 City Strategy Capital Programme Budget Report

**Description:** Purpose of report: Report sets out the proposed 2010/11 programme of works to be delivered using the City Strategy Capital Programme budget.

Members are asked to: Approve the list of schemes to be delivered in 2010/11.

**Wards Affected:**

**Report Writer:** Tony Clarke      **Deadline for Report:** 16/02/10

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Tony Clarke

tony.clarke@york.gov.uk

**Implications**

**Level of Risk:** 01-03 Acceptable      **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for 2010/2011 City Strategy Capital Programme Budget Report

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 08/03/10

### **Internal Clearance Process**

**Pre-Decision**

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

**Post-Decision**

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for City Strategy

**Meeting Date:** 02/03/10

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** City of York Local Transport Plan 3 - Stage 1 consultation results and preparations for Stage 2 (options and impacts) consultation

**Description:** Purpose of report: To inform members of the results of the LTP Stage 1 consultation. Including the city-wide questionnaire, stakeholder workshops, meetings and focus groups. Also to inform members of the LTP options and impacts, based around four funding scenarios that have been developed in preparation for Stage 2 consultation.

Members are asked to: Note the contents of the report and approved the recommended options to form the bases of the stage 2 consultation.

**Wards Affected:**

**Report Writer:** Ian Stokes

**Deadline for Report:** 16/02/10

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Ian Stokes, Team Leader

ian.stokes@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for City of York Local Transport Plan 3 - Stage 1 consultation results and preparations for Stage 2 (options and impacts) consultation

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 08/03/10

### Internal Clearance Process

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*



## FORWARD PLAN ITEM

**Meeting:** Executive Member for City Strategy

**Meeting Date:** 02/03/10

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Public Rights of Way - Wildlife & Countryside Act 1981 - Preparation of Definitive Map Former County Borough of York (Acomb, Dringhouses & Woodthorpe & Westfield Wards)

**Description:** Purpose of report: This report seeks to determine whether or not to make an omnibus Definitive Map Modification Order to add the routes within the Acomb, Dringhouses.

Members are asked to: Consider all the evidence available regarding the status of all the routes.

**Wards Affected:** Acomb Ward; Dringhouses & Woodthorpe Ward; Westfield Ward;

**Report Writer:** Joanne Coote      **Deadline for Report:** 16/02/10

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Joanne Coote

joanne.coote@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable      **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Public Rights of Way - Wildlife & Countryside Act 1981 - Preparation of Definitive Map Former County Borough of York (Acomb, Dringhouses & Woodthorpe & Westfield Wards)

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 08/03/10

### Internal Clearance Process

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 02/03/10

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Lendal Bridge Cycle Hub Station

**Description:** Purpose of report: At the Executive meeting of 12th June 2007, Members agreed to lease the former Lendal Bridge Sub-station to the Bike Rescue Project for use as a secure cycle park and ancillary uses. Planning Permission has now been granted for this, and a professional team assembled to deliver the project.

Members are asked to: Members are asked to authorise the release of funds to allow the scheme to proceed, and to consider making a loan to cover a small shortfall between the available budget and the cost of the scheme.

**Wards Affected:**

**Report Writer:** Paul Fox  
**Lead Member:** Councillor Andrew Waller  
**Lead Director:** Director of City Strategy, Director of People and Improvement  
**Contact Details:** Paul Fox, Property Surveyor, Resources, Asset & Property Management

**Deadline for Report:** 18/02/10

paul.fox@york.gov.uk

**Implications:** Financial

**Level of Risk:** 04-08 Regular monitoring required  
**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Lendal Bridge Cycle Hub Station

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 08/03/10

### **Internal Clearance Process**

#### **Pre-Decision**

**By Chief Officers at** QCG (No meeting - Circulation Deadline only) **on:** 11/03/10

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Corporate Services

**Meeting Date:** 09/03/10

**Keyword:** Crime & Disorder; Policy Framework; Audit; Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Counter Fraud Policies

**Description:** Purpose of report: To revise the counter fraud policy and counter fraud and prosecution policy.

Members are asked to: Approve the revised counter fraud policy and the counter fraud and prosecution policy.

**Wards Affected:** All Wards;

**Report Writer:** Max Thomas

**Deadline for Report:** 23/02/10

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Max Thomas

max.thomas@york.gov.uk

**Implications** C&C

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not

constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** N/A

**Process:** N/A

**Consultees:** Audit & Governance

**Background Documents:** Committee Report for Update on Counter Fraud Policies

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 08/03/10

**Internal Clearance Process**

**Pre-Decision**

By Chief Officers at on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

**Post-Decision**

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 16/03/10 **Keyword:** Education;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Appointments of Local Authority School Governors

**Description:** Purpose of report: · This report provides information about the current position with regard to vacancies for LA seats on governing bodies, lists current nominations for those vacancies and requests the appointment, or re-appointment, of the listed nominees· The affect of making these appointments will be greater effectiveness and efficiency of school governing bodies in discharging their statutory duties.· Effects will be seen immediately after appointment as nominees take up their governor roles.

Members are asked to: agree the appointment of new LA governor nominees; and to agree the reappointment of existing governors whose terms of office are ending or have ended and who would like to stand for a further term of office

**Wards Affected:** All Wards;

**Report Writer:** Sue Pagliaro **Deadline for Report:** 23/02/10

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Sue Pagliaro

sue.pagliario@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Appointments of Local Authority School Governors

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/03/10

### Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/03/10

**Keyword:** Policy Framework;

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Information Governance Policy & Strategy 2010

**Description:**

Purpose of report: For information at: Review and update of the 2007 strategy taking account of new guidance and internal developments.

Salient points are: No Request of additional resources. Service by service review is the strategy. LGA backing. Internal drivers are HQ move and More for York .

Members are asked to: Support the strategy that CMT has adopted, which will improve service delivery, enhance information governance and reduce financial and reputation risk to the council

**Wards Affected:** All Wards;

**Report Writer:** Robert Beane

**Deadline for Report:** 04/03/10

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Robert Beane

robert.beane@york.gov.uk

**Implications** Legal

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** Directors

**Background Documents:** Committee Report for Information Governance Policy & Strategy 2010

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/03/10

**Internal Clearance Process**

**Pre-Decision**

By Chief Officers at CMT

on: 02/12/09

By Political Group Leaders on:

*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 16/03/10 **Keyword:** Education;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Early years single funding formula - consultation responses

**Description:** Purpose of report: This report considers the responses received from schools and private, voluntary and independent (PVI) providers to the consultation document approved by the Executive Member in September 2009. The report also now reflects on the recent announcement by the DCSF to delay the statutory deadline for implementation of the new formula to April 2011.

Members are asked to: The Executive Member will be asked to approve the new single funding formula and decide whether to delay implementation until April 2011.

**Wards Affected:** All Wards;

**Report Writer:** Richard Hartle **Deadline for Report:** 02/03/10

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Richard Hartle

richard.hartle@york.gov.uk

**Implications** Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Early years single funding formula - consultation responses

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/03/10

### **Internal Clearance Process**

#### **Pre-Decision**

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 16/03/10 **Keyword:** Education;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Capital Programme Progress Report

**Description:** Purpose of report: To advise the Executive Member of progress with key schemes in the capital programme for services for Children and Young People, and to seek approval for specific schemes to go forward funded by DCSF Targeted capital grant 2010/11.

Members are asked to Note progress on key capital schemes and to approve new schemes proposed for 2010/11.

**Wards Affected:** All Wards;

**Report Writer:** Mike Barugh, **Deadline for Report:** 02/03/10  
Maggie Tansley

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Mike Barugh, Maggie Tansley, Head of Planning & Resources

mike.barugh@york.gov.uk, maggie.tansley@york.gov.uk

**Implications** Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Capital Programme Progress Report

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/03/10

### **Internal Clearance Process**

#### **Pre-Decision**

*By Chief Officers at*

*on:*

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 16/03/10 **Keyword:** Education;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Parent Support Advisers – Update

**Description:** Purpose of report: The report will update members on the progress of the Parent Support Adviser Pilot in York. The DCSF are funding the national roll out of parent support by committing resources distributed as part of Extended Services funding. Three Parent Support Advisers who have commenced work with specific schools in the city. The impact of these roles is being carefully measured to build a persuasive case to encourage headteachers to 'buy back' in as soon as possible.

Members are asked to: To note the progress on preparation of the Parent Support Advisers in their role and to receive early findings on the impact being made.

**Wards Affected:** Acomb Ward; Clifton Ward; Derwent Ward; Dringhouses & Woodthorpe Ward; Heworth Ward; Hull Road Ward; Huntington & New Earswick Ward; Osbaldwick Ward; Westfield Ward;

**Report Writer:** Barbara Mands **Deadline for Report:** 02/03/10

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Barbara Mands, Acting Deputy Head of Service & Policy & Planning Manager

barbara.mands@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Parent Support Advisers – Update

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/03/10

### Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 16/03/10 **Keyword:** Education;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** 'Me Too' Activity Subsidy – Update on Progress

**Description:** Purpose of report: The report will update members on the progress of the 'Me Too' Activity Subsidy York. City of York received a new stream of government funding to pass on directly to a cluster of schools. The pilot cluster are now delivering activities and further national funding is being made available from April 10 to August 2011 to roll out 'Me Too' across the City. This report will also inform members about plans for a wider roll-out.

Members are asked to: To note the progress of the pilot cluster in delivering 'Me Too' and preparations for a launch of the subsidy across the city in April 2010.

**Wards Affected:** All Wards;

**Report Writer:** Barbara Mands **Deadline for Report:** 02/03/10  
**Lead Member:** Councillor Carol Runciman  
**Lead Director:** Director of Learning, Culture & Children's Services  
**Contact Details:** Barbara Mands, Acting Deputy Head of Service & Policy & Planning Manager

barbara.mands@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** Schools in the pilot cluster are expected to consult with their pupils to ascertain activities that the target group and the school population in general would like to have available. Such consultation needs then to identify any unmet needs and barriers to participation, with a view to commissioning new services where this is appropriate.

**Consultees:** N/A

**Background Documents:** Committee Report for 'Me Too' Activity Subsidy – Update on Progress

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/03/10

**Internal Clearance Process**

**Pre-Decision**

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

**Post-Decision**

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/03/10

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Review of Flood Defence Trial in Clementhorpe

**Description:** Purpose of report: To advise Members on the progress made with the trial use of the AquabARRIER flood defence system in Clementhorpe. The decision will effect the actions in the Council's Emergency Flood Plan and how support would be given to Clementhorpe in subsequent flood events.

Members are asked to: To provide guidance on the future response to flooding from the River Ouse in the Clementhorpe area.

Report brought forward to 16 March Executive as requested.

**Wards Affected:**

**Report Writer:** Ray Chaplin **Deadline for Report:** 04/03/10

**Lead Member:** Councillor Andrew Waller

**Lead Director:** Director of City Strategy

**Contact Details:** Ray Chaplin

ray.chaplin@york.gov.uk

**Implications**

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Review of Flood Defence Trial in Clementhorpe

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/03/10

### **Internal Clearance Process**

**Pre-Decision**

By Chief Officers at QCG (No meeting - Circulation Deadline only) on: 25/02/10

By Political Group Leaders on:

*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/03/10

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Cycling City York - Progress Report

**Description:** Purpose of report: To inform all Members of the progress of the Cycling City York programme and looking ahead to this next year as requested at the meeting of the Executive in September 2009.

Members are asked to: To note the content of the report and continue to support this initiative.

Report brought forward to 16th March Executive as requested.

**Wards Affected:**

**Report Writer:** Graham Titchener **Deadline for Report:** 04/03/10

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Graham Titchener

graham.titchener@york.gov.uk

**Implications**

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Cycling City York - Progress Report

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/03/10

### **Internal Clearance Process**

**Pre-Decision**

By Chief Officers at QCG (No meeting - Circulation Deadline only) on: 25/02/10

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

**Post-Decision**

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/03/10

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** 10:10 Campaign and Sustainability Update

**Description:** Purpose of report: Outline the 10:10 campaign, identify planning projects, resources and timescales for implementation of the campaign across CYC directorates. Update members on key sustainability projects, including the Climate Change Framework and Action Plan.

Members are asked to: Note the campaign and proposed projects that will enable the council to achieve the aims of the 10:10 campaign. Note progress of key sustainability projects being carried out across CYC and across York.

**Wards Affected:**

**Report Writer:** Jacquie Warren      **Deadline for Report:** 04/03/10

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Jacquie Warren

jacqueline.warren@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**

monitoring required

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for 10:10 Campaign and Sustainability Update

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/03/10

### Internal Clearance Process

#### Pre-Decision

By Chief Officers at QCG (No meeting -      on: 25/02/10  
Circulation Deadline  
only)

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Adult Social Services

**Meeting Date:** 23/03/10 **Keyword:** Housing;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Former Tenant Arrears over £2k recommended for Write off

**Description:** Purpose of report: Will count against the bad debt provision on HRA. Individual debts written off close rent accounts.

**Wards Affected:** Members are asked to: Agree write off of former tenant arrears.  
All Wards;

**Report Writer:** Denis Southall **Deadline for Report:** 09/03/10

**Lead Member:** Councillor Jonathan Morley

**Lead Director:** Director of Housing and Adult Social Services

**Contact Details:** Denis Southall

denis.southall@york.gov.uk

**Implications** Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** By email to Denis Southall.

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Former Tenant Arrears over £2k recommended for Write off

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/02/10

### **Internal Clearance Process**

#### **Pre-Decision**

By Chief Officers at \_\_\_\_\_ on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### **Post-Decision**

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Neighbourhood Services

**Meeting Date:** 24/03/10

**Keyword:** Transport; Environment;  
Property; Legal; Budget;  
People and organisations;  
Business and industry; Life in  
the community; Leisure and  
culture; Transport and  
infrastructure; Be significant  
interms of its effects on  
communities;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Updates and recommendations for Highway Drainage schemes  
2009/10

**Description:** Purpose of report: To inform Members and members of the public  
where works have/are taking place.

Members are asked to: Approve the actions taken in 2009/10 and  
agree to the proposals for 2010/11

**Wards Affected:** All Wards;

**Report Writer:** Andy Binner

**Deadline for Report:** 10/03/10

**Lead Member:** Councillor Ann Reid

**Lead Director:** Director of Neighbourhood Services

**Contact Details:** Andy Binner

**Implications** Legal

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:** It is significant in terms of  
its effect on communities

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Updates and recommendations for  
Highway Drainage schemes 2009/10

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 08/02/10

### **Internal Clearance Process**

Pre-Decision  
By Chief Officers at

on:

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Neighbourhood Services

**Meeting Date:** 24/03/10

**Keyword:** Health; Crime & Disorder;  
Environment; Legal; Life in  
the community; Health, well-  
being and care;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Update of the Environmental Health, Trading Standards and  
Licensing Services Enforcement Policy.

**Description:** Purpose of report: To update the enforcement policy for  
environmental health, trading standards and licensing services to  
include financial investigations under the Proceeds of Crime Act.

Members are asked to: Approve the amended policy.

**Wards Affected:** All Wards;

**Report Writer:** Colin Rumford

**Deadline for Report:** 10/03/10

**Lead Member:** Councillor Ann Reid

**Lead Director:** Director of Neighbourhood Services

**Contact Details:** Colin Rumford

colin.rumford@york.gov.uk

**Implications** C&C

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Update of the Environmental  
Health, Trading Standards and Licensing Services  
Enforcement Policy.

### **Call-In**

If this item is called-in either pre or post decision, it will 06/04/10  
be considered by Scrutiny Management Committee on:

### **Internal Clearance Process**

#### **Pre-Decision**

***By Chief Officers at***

***on:***

***By Political Group Leaders on:***

***By Strategic Policy Panel (if required) on:***

Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Neighbourhood Services

**Meeting Date:** 24/03/10

**Keyword:** Transport and infrastructure;  
Environment; Budget;  
Economics and finance;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Neighbourhood Services Capital monitoring update

**Description:** Purpose of report:  
To update Exec member on the capital position of the portfolio.

Members are asked to:

**Wards Affected:** All Wards;

**Report Writer:** Rachel Harrison **Deadline for Report:** 10/03/10

**Lead Member:** Councillor Ann Reid

**Lead Director:** Director of Neighbourhood Services

**Contact Details:** Rachel Harrison, Management Accountant

rachel.harrison@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable **Reason Key:**

### Making Representations:

### Process:

### Consultees:

**Background Documents:** Committee Report for Neighbourhood Services Capital monitoring update

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/02/10

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/03/10

**Keyword:** Be significant in terms of its effects on communities;

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Minutes of Working Groups

**Description:** Purpose of Report: This report presents the minutes of recent meetings of the Young People's Working Group, the LDF Working Group and the Social Inclusion Working Group and asks Members to consider the advice given by the Groups in their capacity as advisory bodies to the Executive.

Members are asked to: Note the minutes and to decide whether they wish to approve the specific recommendations made by the Working Groups, and /or respond to any of the advice offered by the Working Groups.

**Wards Affected:**

**Report Writer:** Jayne Carr

**Deadline for Report:** 16/03/10

**Lead Member:** Leader

**Lead Director:** Chief Executive

**Contact Details:** Jayne Carr, Democracy Officer

jayne.carr@york.gov.uk

**Implications**

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Minutes of Working Groups

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/04/10

### **Internal Clearance Process**

**Pre-Decision**

By Chief Officers at CMT

on:

By Political Group Leaders on:



*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/03/10

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Corporate Asset Management Update Report

**Description:** Purpose of report: To advise on progress with the Corporate Asset Management Plan against each of the original property outputs.

Members are asked to: Approve the recommendations made in the report.

NOTE: The report has slipped as this needs to be in align with the More for York report to be taken on 30 March.

**Wards Affected:**

**Report Writer:** Philip Callow, Tim Bradley  
**Deadline for Report:** 18/03/10

**Lead Member:** Councillor Andrew Waller

**Lead Director:** Director of City Strategy

**Contact Details:** Philip Callow, Tim Bradley

philip.callow@york.gov.uk,

**Implications**

**Level of Risk:** 04-08 Regular monitoring required  
**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Corporate Asset Management Update Report

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/04/10

### **Internal Clearance Process**

**Pre-Decision**

By Chief Officers at CMT on: 17/03/10

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/03/10

**Keyword:** Property;

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Strategic Asset Management Planning – (MfY)

**Description:** Purpose of report: This report will set out options for the way forward to improve the effectiveness of strategic asset management planning across the whole authority using the action plan from the recent Audit Commission Report on Asset Management, establishing an Asset Board and writing a new 5 year Corporate Asset Management Plan.

Members are asked to: Comment on the options in the report and approve the preferred option to establish an Asset Board from April 2010 and have a new Corporate AMP brought to Exec for approval by September 2010.

**Wards Affected:** All Wards;

**Report Writer:** Philip Callow, Neil Hindhaugh  
**Deadline for Report:** 18/03/10

**Lead Member:** Councillor Andrew Waller

**Lead Director:** Director of People and Improvement

**Contact Details:** Philip Callow

philip.callow@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required  
**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Strategic Asset Management Planning – (MfY)

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/04/10

### Internal Clearance Process

#### Pre-Decision

By Chief Officers at CMT

on: 17/03/10

By Political Group Leaders on:

*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/03/10

**Keyword:** Policy Framework;

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Corporate Strategy 2009 - 12 Annual Refresh

**Description:** Purpose of report: To present the Corporate Strategy which has been refreshed to update the 1 year milestones.

Members are asked to: To consider and agree the refreshed Corporate Strategy.

**Wards Affected:** All Wards;

**Report Writer:** Marilyn Summers **Deadline for Report:** 18/03/10

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Marilyn Summers

marilyn.summers@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** Marilyn Summers

**Process:** N/A

**Consultees:** Corporate Leadership Group and Corporate Management Team

**Background Documents:** Committee Report for Corporate Strategy 2009 - 12 Annual Refresh

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/04/10

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at CMT on: 17/02/10

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/03/10

**Keyword:** Education;

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** School Meal Tender Process - Selection of a preferred supplier

**Description:** Purpose of report: If members agree with the officers' decisions, all schools that have stated that they wish to be involved in the tender will be affected as this will decide which supplier is to provide catering to these schools until at least 2015. If a different supplier is selected to the current incumbent supplier there will be TUPE issues to resolve before the contract commences in September 2010. The intention is that the new supplier will be providing school meals from September 2010. Due to the lead in time with the new supplier a decision, at this EXEC, needs to be made as to which supplier is selected to provide school meals from September 2010. The resulting effects will be seen by the pupils in September 2010. CYC, school staff, and, if applicable, any staff that are involved in TUPE will see the effects earlier as the selected supplier will be required to start implementing the contract before the start of the contract in September 2010.

Members are asked to: Review the evaluation outcome of the school meal tender and then make a decision as to the preferred supplier to award the contract to.

**Wards Affected:** All Wards;

**Report Writer:** Maggie Tansley      **Deadline for Report:** 18/03/10

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Maggie Tansley, Head of Planning & Resources

maggie.tansley@york.gov.uk

**Implications:** Financial

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for School Meal Tender Process - Selection of a preferred supplier

**Call-In**

If this item is called-in either pre or post decision, it will 07/04/10

be considered by Scrutiny Management Committee on:

**Internal Clearance Process**

**Pre-Decision**

By Chief Officers at QCG (No meeting - Circulation Deadline only) on: 25/03/10

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

**Post-Decision**

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/03/10

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** York Northwest Progress Report and Next Steps

**Description:** Purpose of report: Following the suspension of the competitive dialogue process by the York Central Consortium, the report updates Members on progress with York Northwest and the outcome of the joint review of the work carried out. A report will be taken to the LDF Working Group prior to this meeting and any comments made will be appended to this report. The report outlines a revised approach to the delivery of York Northwest and the implications of this on the Local Development Scheme (LDS). A further report will subsequently be brought to Members on wider issues and revisions relating to the LDS.

Members are asked to: The report will ask Members to agree a revised planning approach, timescales for delivery and to revise the LDS Project Plan accordingly. Members will also be asked to agree in principle the council taking a promotional lead to deliver York Central including investigation of alternative development/partnership delivery arrangements.

**Wards Affected:**

**Report Writer:** Sue Houghton **Deadline for Report:** 18/03/10

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Sue Houghton

sue.houghton@york.gov.uk

**Implications**

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for York Northwest Progress Report and Next Steps

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/04/10

**Internal Clearance Process**

Pre-Decision

By Chief Officers at QCG (No meeting - Circulation Deadline only) on: 25/03/10

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/03/10

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Safety Camera Feasibility Report

**Description:** Purpose of report: The report provides an update on the feasibility study undertaken through the 95 Alive casualty reduction partnership in relation to the introduction of safety cameras across North Yorkshire. The report highlights the basis on which a scheme might be implemented, indicative costs of implementation and further work to be undertaken.

Members are asked to: Note the progress so far and support the recommendation.

**Wards Affected:**

**Report Writer:** Trish Hirst

**Deadline for Report:** 18/03/10

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Trish Hirst

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Safety Camera Feasibility Report

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/04/10

### **Internal Clearance Process**

#### Pre-Decision

*By Chief Officers at* QCG (No meeting - Circulation Deadline only) *on:* 11/03/10

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/03/10

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Traffic Arrangements at York Railway Station

**Description:** Purpose of report: To advise Members on the progress made with investigations at York Rail Station not the traffic congestion and access issues raised in the motion to full Council on 2 April 2009.

Members are asked to: To provide guidance on the future response in dealing with issues that may be identified.

**Wards Affected:**

**Report Writer:** Ray Chaplin **Deadline for Report:** 18/03/10

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Ray Chaplin

ray.chaplin@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Traffic Arrangements at York Railway Station

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/04/10

### Internal Clearance Process

#### Pre-Decision

By Chief Officers at QCG (No meeting - Circulation Deadline only) on: 11/03/10

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/03/10

**Keyword:** Government, politics and public administration;  
Information and communication;

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Publication of FOI Enquiries

**Description:** Purpose of report: To consider how openness and transparency might be enhanced by publishing FOI enquiries, and the council's responses, on the website.

Members are asked to: Approve one of the options.

**Wards Affected:** All Wards;

**Report Writer:** Pauline Stuchfield **Deadline for Report:** 18/03/10

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Pauline Stuchfield, Head of Audit & Risk Management

pauline.stuchfield@york.gov.uk

**Implications** M&C

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** INTERNAL ONLY

**Consultees:** N/A

**Background Documents:** Committee Report for Publication of FOI Enquiries

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/04/10

### **Internal Clearance Process**

#### **Pre-Decision**

By Chief Officers at CMT on: 17/03/10

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### **Post-Decision**

*By Strategic Policy Panel (if Required) on:*



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/03/10

**Keyword:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Housing; Adult Social Care; Health; Transport; Education; Service Monitoring; Environment; Policy Framework; Property; Budget; Employment, jobs and careers; Government, politics and public administration; Information and communication; Economics and finance; People and organisations; Science, technology and innovation; Life in the community; Leisure and culture; Health, well-being and care; Transport and infrastructure; Education and skills;

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Mor for Yor Update - Spring 2010

**Description:** Purpose of report: To update members on revised governance and delivery arrangements for the More for York Programme, to get Member agreement to Finance and Children's Social Care blueprints.

Members are asked to: Note progress and agree blueprints.

**Wards Affected:** All Wards;

**Report Writer:** Tracey Carter

**Deadline for Report:** 18/03/10

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Tracey Carter

tracey.carter@york.gov.uk

**Implications** Equalities

**Level of Risk:** 21-25 Register as corporate risk

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard

to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** N/A

**Process:** N/A

**Consultees:**

**Background Documents:** Committee Report for Mor for Yor Update - Spring 2010

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/04/10

**Internal Clearance Process**

**Pre-Decision**

By Chief Officers at CMT on: 17/03/10

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

**Post-Decision**

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for City Strategy

**Meeting Date:** 06/04/10

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Update on Adoption of Highways in new developments

**Description:** Purpose of report: This is an interim progress report which sets out what highway adoptions have been completed and the current work programme/site activity. Additionally the report will comment on feedback from other local authorities and arrangements for a developer forum.

Members are asked to: Note the review of progress/current work programme and consider the options for improving service delivery/resources.

**Wards Affected:**

**Report Writer:** Richard Bogg

**Deadline for Report:** 19/03/10

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Richard Bogg

richard.bogg@york.gov.uk

**Implications** Highways

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Update on Adoption of Highways in new developments

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 19/04/10

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive Member for City Strategy

**Meeting Date:** 06/04/10 **Keyword:** Transport and infrastructure;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** 20 mph Speed Limit Petitions

**Description:** Purpose of report: A number of petitions have been received requesting the introduction of 20mph speed limits (without traffic calming). The report provides a response to those requests in relation to how they have been prioritised against all the requests and petitions that have been received. The report also provides an update on progress made towards the prioritisation of all the various requests and petitions for 20mph on residential streets across the city.

Members are asked to: Members will be asked to note the progress on prioritisation and approve the recommendations in relation to the petition requests.

**Wards Affected:**

**Report Writer:** Ruth Stephenson **Deadline for Report:** 19/03/10

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Ruth Stephenson

ruth.stephenson@york.gov.uk

**Implications**

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for 20 mph Speed Limit Petitions

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 19/04/10

### **Internal Clearance Process**

*Pre-Decision*

*By Chief Officers at*

*on:*

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive Member for City Strategy

**Meeting Date:** 06/04/10

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Proposed Narrow Cycle Lane Trial - Museum Street/Lendal Bridge & Gillygate

**Description:** Purpose of report: The report highlights the difficulties that cyclists currently encounter on these narrow city centre streets where queuing traffic often obstructs their progress, and examines options for providing cycling facilities that would encourage drivers to position their vehicles away from the kerb edge, thereby leaving gaps for cyclists to bypass queuing traffic.

Members are asked to: Consider detailed scheme proposals, consultation feedback, and an Officer recommendation on progressing the proposed trial.

**Wards Affected:**

**Report Writer:** Jon Pickles

**Deadline for Report:** 19/03/10

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Jon Pickles, Highway Safety Engineer (Transport & Safety)

jonathan.pickles@york.gov.uk

**Implications**

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Proposed Narrow Cycle Lane Trial - Museum Street/Lendal Bridge & Gillygate

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 19/04/10

### **Internal Clearance Process**

**Pre-Decision**

*By Chief Officers at*

*on:*

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

Post-Decision

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 13/04/10 **Keyword:** Education;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** New Business Model for the Peripatetic Music Service

**Description:** Purpose of report: To set out a new Business Model for the Peripatetic Music Service. This will introduce new terms and conditions for all teachers in the service from September 2010, as well as new patterns of service delivery to schools and to members of the public.

**Wards Affected:** Members are asked to: To agree the new business model.  
All Wards;

**Report Writer:** Gill Cooper **Deadline for Report:** 26/03/10

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Gill Cooper, Head of Arts Services

gill.cooper@york.gov.uk

**Implications** Financial

**Level of Risk:** 16-20 Action plan required **Reason Key:**

**Making Representations:** N/A

**Process:** Consultation will follow statutory requirements with staff and trade unions. Consultation has taken place with schools through a 'key issue' paper in Autumn 2009

**Consultees:** N/A

**Background Documents:** Committee Report for New Business Model for the Peripatetic Music Service

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 19/04/10

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 13/04/10 **Keyword:** Education; Life in the community;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Youth Community Action Pilot Grant Fund - Round One

**Description:** Purpose of report: The purpose of the report is to provide a summary of the Youth Community Action Pilot Grant Fund with the aim of gaining members approval on grants to be awarded to organisations in Round One of this fund. Due to the timescale of Round One, the recommendations on who will be awarded a grant will not be available in the report, but will be tabled on the day of the meeting. If the grants are approved, payments will be made to organisations as soon as possible, in order for young people's volunteering activities to take place during the Summer Term 2010 onwards.

Members are asked to: To approve the recommendations made by the Youth Community Action Pilot Grant Fund's decision panel as to which organisations should receive funding in Round One.

**Wards Affected:** All Wards;

**Report Writer:** Paul Murphy **Deadline for Report:** 26/03/10

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Paul Murphy, Assistant Director (Partnerships & Early Intervention), LCCS Director & Ads, LCCS

paul.murphy@york.gov.uk

**Implications** Equalities

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for York Youth Community Action Pilot Grant Fund - Round One

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 19/04/10

### **Internal Clearance Process**

*Pre-Decision*

*By Chief Officers at \_\_\_\_\_ on:*

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Corporate Services

**Meeting Date:** 20/04/10

**Keyword:** Budget;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Accounts Submitted for Write Off

**Description:** Purpose of report: The Executive Member is asked to note uncollectable debts that have been written off under delegated powers.

Members are asked to: Consider writing off sums that exceed the delegated authority.

**Wards Affected:**

**Report Writer:** David Walker

**Deadline for Report:** 06/04/10

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** David Walker

david.walker@york.gov.uk

**Implications:** Financial

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Accounts Submitted for Write Off

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 06/04/10

### **Internal Clearance Process**

#### **Pre-Decision**

*By Chief Officers at*

*on:*

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

#### **Post-Decision**

*By Strategic Policy Panel (if Required) on:*



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 11/05/10

**Keyword:** Be significant in terms of its effects on communities;

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Minutes of Working Groups

**Description:** Purpose of Report: This report presents the minutes of recent meetings of the Young People's Working Group, the LDF Working Group and the Social Inclusion Working Group and asks Members to consider the advice given by the Groups in their capacity as advisory bodies to the Executive.

Members are asked to: Note the minutes and to decide whether they wish to approve the specific recommendations made by the Working Groups, and /or respond to any of the advice offered by the Working Groups.

**Wards Affected:**

**Report Writer:** Jayne Carr

**Deadline for Report:** 26/04/10

**Lead Member:** Leader

**Lead Director:** Chief Executive

**Contact Details:** Jayne Carr, Democracy Officer

jayne.carr@york.gov.uk

**Implications**

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Minutes for Working Groups

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 17/05/10

### **Internal Clearance Process**

**Pre-Decision**

By Chief Officers at CMT

on:

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*